

## **Procedure for Sanction of Building Plans**

There are two options for sanction of Building Plans of residential plots upto 500 sq. yards:

- **Self-certification by Architects empanelled by concern Authority**
- **Sanction by concern Authority**

### **SELF CERTIFICATION BY EMPANELLED ARCHITECTS**

- Application Form
- Submission of building plans (In duplicate for plots upto 300 sq yards and in triplicate for plots more than 300 sq yards and upto 500 sq yards) one week prior to start of construction.
- Security & Scrutiny fee in the form of a Demand Draft favouring 'Estate Officer, of concern Authority
- Declaration

### **SANCTION BY CONCERN AUTHORITY**

In case the citizen does not want to exercise the option of self certification or in case the sanction of building plan is sought for any building other than a residential plot upto 500 sq. yards, the following would be the procedure:

- Application Form
- Complete set of drawings duly cloth mounted with signatures of any Architect registered with Council of Architecture and the owner(s).
- Security & Scrutiny fee in the form of a Demand Draft favouring 'Estate Officer, of concern Authority
- In case application is being made by a person other than the owner, a self certified copy of the General Power of Attorney should be attached.

### **Time Limit:**

**For Residential Plots – 30 working days**

**For Commercial Plots – 60 working days**