



PUNJAB URBAN PLANNING AND DEVELOPMENT AUTHORITY
PUDA BHAWAN, SECTOR-62, SAS NAGAR
(IT&C Branch)

To

PUDA Website

Memo No: PUDA-IT &C/2017/ 24572

Dated: 13/7/17

Subject: Quotation for the purchase of Scanner.

Sealed quotations are hereby invited for the following specifications:-

Sr. No	Description of Items	Qty
1.	<p><u>HP SCANJET PROFESSIONAL 3000S OR HIGHER</u></p> <p>1. Scan Resolution: Up 600 x 600 dpi Hardware, upto 600 dpi Optical, Up to 600 dpi enhanced. 2. Scan Speed ADF: Upto 20ppm/40ipm. 3. Paper Size: A4, Legal and any other 4. Scan Media: Paper (Plain, Inkjet), envelopes, labels, checks (business, plastic ID). 5. Maximum Scan Size (ADF): 8.5 x 34 in (215.9 x 863.6mm). 6. Duty Cycle: Upto 1,000 pages. 7. Enlargement Range: 10 to 2000% in 1% increments. 8. Standard Connectivity: Hi-Speed USB 2.0 port. Scanner Advanced Features: Ultrasonic double feed detection for reliable scanning. One Button PDF generation.</p>	1

The quotation with detailed terms and conditions should reach in the office of General Manager (IT & C), PUDA, Room No. 428, PUDA Bhawan, Sector-62, SAS Nagar within 7 days from the issue of this letter.

Terms & Conditions.

1. The rate/price to be quoted shall be inclusive of all taxes.
2. The sealed quotations shall be in conformity within the specification.
3. Conditional quotations shall not be accepted.
4. Bidder will be responsible to ensure that the quotations reach the above address on or before the stipulated period.
5. The number of items can be increased or decreased.
6. There shall be 100% replacement of defective items supplied by the bidder. All expenses towards replacement of such items shall be borne by the bidder.
7. All the prices, technical specification and other terms and conditions proposed by the bidder should be valid for a minimum period of 3 months from the date of offering of the bid and the same should be clearly mentioned in the quotation.
8. Rate of the above said items should not exceed DGS&D Rates.
9. PUDA reserves the right to reject any or all quotations without assigning any reason.

General Manager (IT&C)
 PUDA, SAS Nagar